

Special Event Tax Collection Report and Payment Coupon
 Form IDOR-6-SETR (R-03/16)



Read this first

Exhibitors: All exhibitors making sales in Illinois are required to report and pay all tax due based on their total receipts within ten (10) days of the close of the exhibit. The current tax rate for the location of the special event is printed on the coupon to assist you in calculating your tax due. If you have questions, call us at (847)294-4475 .

Event coordinators: Please distribute this form to each exhibitor making sales at your special event.

Special Event Information

LITCHFIELD PICKERS MARKET - LITCHFIELD

Start Date: May 13, 2018

120 W RYDER ST LITCHFIELD IL
 62056-1914

End Date: May 13, 2018

06800114
 04761-87712

The current tax rate for this event is 8.25%.

Please complete the following coupon and send it with your payment to:

COLLECTION SUPPORT
 ILLINOIS DEPARTMENT OF REVENUE
 PO BOX 19035
 SPRINGFIELD IL 62794-9035

Make your payment payable to the Illinois Department of Revenue.

	Illinois Department of Revenue	(133)	Mail completed form to:
	Special Event Tax Payment Coupon		COLLECTION SUPPORT
	Form IDOR-6-SETR (R-03/16)		ILLINOIS DEPARTMENT OF REVENUE
			PO BOX 19035
			SPRINGFIELD IL 62794-9035
06800114	LITCHFIELD PICKERS MARKET - LITCHFIELD		
04761-87712	May 13, 2018 - May 13, 2018		

Step 1: Identify yourself

Business name: _____ Telephone no. (____) _____

Name: _____ Social Security no. _____

Address: _____ FEIN: _____

_____ <Other no.> _____

Email address: _____

Step 2: Figure your tax due

Sales Related Taxes \$ _____ X $\frac{0.0825}{\text{Current Tax Rate for this Location}}$ = \$ _____
 Total receipts Amount tax due

005 005 000476187712 730 053118 1 000000000000

Notice for Special Event



December 19, 2017



Letter ID: L1310409072

CITY OF LITCHFIELD TOURISM
ATTN: SARAH WAGGONER, TOURISM COORDINATOR
120 E RYDER ST
LITCHFIELD IL 62056-2031

For LITCHFIELD PICKERS MARKET - LITCHFIELD, you have been identified as the person who promotes, organizes, or provides retail selling space for concessionaires or other types of sellers. When a vendor sells general merchandise to the public at fairs, art shows, festivals, flea markets, and other similar events, Illinois sales and use taxes are due.

1) You are required to file a report with us for each vendor (whether selling as a business or as a hobby) at your event. The report must be filed no later than the 20th day of the month following the last day of your event and include the following information:

- name of vendor's business
- name of the person or persons engaged in the vendor's business
- permanent address of the business
- Illinois Department of Revenue tax account number of the business *(if available)*
- dates and location of the event
- *email address*

Please email this information to us as a spreadsheet file attached to an email. This email and attachment should be sent to rev.specialevents@illinois.gov. If you cannot email the information, mail your response to: Special Events, Illinois Department of Revenue, PO Box 19035, Springfield IL 62794-9035.

2) Please distribute a copy of the enclosed Form IDOR-6-SETD, Special Event Tax Collection Report and Payment Coupon, to each vendor making sales at your special event. Each vendor is required to complete the report and pay Illinois Sales Tax from the special event.



Special Event Coordinator
Field Compliance Division

Special Events
P.O. Box 19035
Springfield, IL 62794-9035

Phone: 847 294-4475
Fax: 847 294-4214