

Special Event Tax Collection Report and Payment Coupon
Form IDOR-6-SETR (R-03/16)



Read this first

Exhibitors: All exhibitors making sales in Illinois are required to report and pay all tax due based on their total receipts within ten (10) days of the close of the exhibit. The current tax rate for the location of the special event is printed on the coupon to assist you in calculating your tax due. If you have questions, call us at (847)294-4475 .

Event coordinators: Please distribute this form to each exhibitor making sales at your special event.

Special Event Information

LITCHFIELD PICKERS MARKET - LITCHFIELD

Start Date: April 8, 2018

120 W RYDER ST LITCHFIELD IL
62056-1914

End Date: April 8, 2018

06800114

04761-87712

The current tax rate for this event is 8.25%.

Please complete the following coupon and send it with your payment to:

COLLECTION SUPPORT
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19035
SPRINGFIELD IL 62794-9035

Make your payment payable to the Illinois Department of Revenue.



Illinois Department of Revenue
Special Event Tax Payment Coupon
Form IDOR-6-SETR (R-03/16)

(133) Mail completed form to:
COLLECTION SUPPORT
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19035
SPRINGFIELD IL. 62794-9035

06800114 LITCHFIELD PICKERS MARKET - LITCHFIELD

04761-87712 April 8, 2018 - April 8, 2018

Step 1: Identify yourself

Business name: _____ Telephone no. (____) _____ - _____
Name: _____ Social Security no. _____ - _____ - _____
Address: _____ FEIN: _____ - _____

<Other no.> _____
Email address: _____

Step 2: Figure your tax due

Sales Related Taxes \$ _____ X $\frac{0.0825}{\text{Total receipts}}$ = \$ _____
Current Tax Rate for this Location Amount tax due

005 005 000476187712 730 043018 6 00000000000000

Notice for Special Event



December 19, 2017



Letter ID: L1310409072

CITY OF LITCHFIELD TOURISM
ATTN: SARAH WAGGONER, TOURISM COORDINATOR
120 E RYDER ST
LITCHFIELD IL 62056-2031

For LITCHFIELD PICKERS MARKET - LITCHFIELD, you have been identified as the person who promotes, organizes, or provides retail selling space for concessionaires or other types of sellers. When a vendor sells general merchandise to the public at fairs, art shows, festivals, flea markets, and other similar events, Illinois sales and use taxes are due.

- 1) You are required to file a report with us for each vendor (whether selling as a business or as a hobby) at your event. The report must be filed no later than the 20th day of the month following the last day of your event and include the following information:
 - name of vendor's business
 - name of the person or persons engaged in the vendor's business
 - permanent address of the business
 - Illinois Department of Revenue tax account number of the business *(if available)*
 - dates and location of the event

- email address

Please email this information to us as a spreadsheet file attached to an email. This email and attachment should be sent to rev.specialevents@illinois.gov. If you cannot email the information, mail your response to: Special Events, Illinois Department of Revenue, PO Box 19035, Springfield IL 62794-9035.

- 2) Please distribute a copy of the enclosed Form IDOR-6-SETD, Special Event Tax Collection Report and Payment Coupon, to each vendor making sales at your special event. Each vendor is required to complete the report and pay Illinois Sales Tax from the special event.



Special Event Coordinator
Field Compliance Division

Special Events
P.O. Box 19035
Springfield, IL 62794-9035

Phone: 847 294-4475
Fax: 847 294-4214